
RHQ
Meet at
THE UPPERHOUSE

Welcome to

THE UPPERHOUSE

Your Event. Our Expertise.

Whether you're planning a board meeting, team workshop, conference or corporate celebration, finding the right setting is an important part of bringing it all together.

Located upstairs at the Royal Hotel Queanbeyan, The Upperhouse combines the character of our historic building with beautiful, light-filled spaces, flexible room layouts and menus developed by Executive Chef Wayne Alger.

From morning tea and working lunches to canapés and seated dinners, our catering options can be tailored to suit your schedule, guests and style of event.

Every event is different. Whether you have everything planned or need a little guidance, our experienced Events team can help you choose the right space, plan your room layout, arrange catering and coordinate the details to make your event your own.

We invite you to explore our spaces and packages and look forward to welcoming you to The Upperhouse.

Bianca Paquay
Events Manager
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At a glance

THE UPPERHOUSE

Manhattan Room

Our largest and most versatile space, filled with natural light and designed to adapt to your event.

Beadman Room

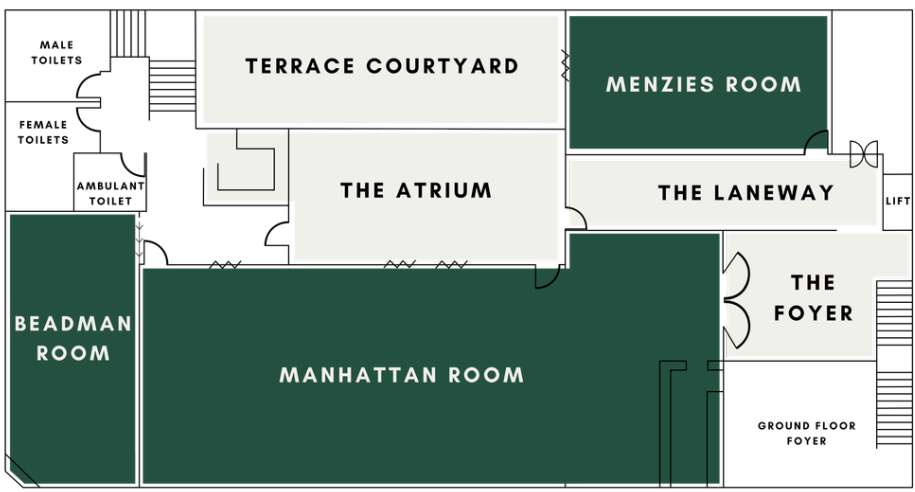
Ideal for board meetings and small group discussions in a private, professional setting.

Menzies Room

A space designed for workshops, training sessions and strategy meetings.

The Atrium & Terrace

An outdoor area for guests to enjoy fresh air and conversations between breaks.



	Seated (Long)	Seated (Banquet)	Seated (Cabaret)	Boardroom	Theatre
Manhattan	120	100	72	46	120
Menzies	40	30	24	24	50
Beadman	24			24	

Pricing listed is only available on weekdays.
Surcharges apply on Public Holidays.

Meet at the

MANHATTAN ROOM

The largest of our three function spaces, the Manhattan Room offers a versatile setting for conferences, presentations, workshops and larger gatherings.

Featuring natural light and a flexible layout within The Upperhouse, this room can be configured to suit your event style, from theatre-style presentations to cabaret seating and networking functions.

We have the following equipment included in the venue hire:

- Standard tables, chairs and linen
- 1 x Large Display Screen with connection cables (HDMI, USB-C)
- 1 x Wireless Handheld Microphone
- 1 x Lectern and Gooseneck Lectern Microphone
- 1 x Lapel Microphone
- Complimentary WiFi

Venue Hire (9am-5pm): $950
Minimum Numbers: 25



COCKTAIL	BANQUET	CABARET	LONG	BOARDROOM	U-SHAPE	THEATRE
200	100	72	120	46	46	120

Meet at the

MENZIES ROOM

The Menzies Room is suited to boardroom meetings, workshops, training sessions, a private lunch or dinner and for smaller gatherings.

Featuring a practical layout that can be configured to suit your event style, this room is ideal for focused discussions, presentations and collaborative strategy sessions.

We have the following equipment included in the venue hire:
- Standard tables, chairs and linen
- 2 x Display Screens with connection cables (HDMI, USB-C)
- Complimentary WiFi

Venue Hire (9am-5pm): $650
Minimum Numbers: 10



COCKTAIL	BANQUET	CABARET	LONG	BOARDROOM	U-SHAPE	THEATRE
60	30	24	40	24	26	50

Meet at the

BEADMAN ROOM

Our most intimate function space, the Beadman Room is ideal for boardroom meetings, private dinners and small gatherings.

With a private setting and comfortable layout, this room is suited to events that require a quieter space for conversation, connection and private discussions.

We have the following equipment included in the venue hire:
- Standard tables, chairs and linen
- 1 x Portable Display Screen with connection cables (HDMI, USB-C)
- Complimentary WiFi

Venue Hire (9am-5pm): $450
Minimum Numbers: 10



COCKTAIL	BANQUET	CABARET	LONG	BOARDROOM	U-SHAPE	THEATRE
40	N/A	N/A	24	24	16	N/A

Enjoy the

ATRIUM & TERRACE

The Atrium & Terrace provides an additional outdoor space for guests attending events in The Upperhouse to enjoy throughout the day.

Perfect for coffee breaks, fresh air and informal conversations between sessions, this shared area offers a comfortable extension to your event space.

This area includes:
- Outdoor heaters for cold weather
- Water misters for hot weather




RHQ
Catering at
THE UPPERHOUSE

The Upperhouse

DAY DELEGATE PACKAGES

Select a package that does the hard work for you.

Half Day, Morning to Midday **$55 pp**

Select one option from our Morning Tea menu and one option from our Lunch menu.
Freshly brewed coffee, a selection of teas, and water for the table will be provided throughout your event.

Half Day, Busy Afternoon **$55 pp**

Select one option from our Lunch menu and one option from our Afternoon Tea menu.
Freshly brewed coffee, a selection of teas, and water for the table will be provided throughout your event.

Full Day, Full Conference **$70 pp**

Select one option from our Morning Tea menu, one from our Lunch menu and one from our Afternoon Tea menu.
Freshly brewed coffee, a selection of teas, and water for the table will be provided throughout your event.

Minimum numbers apply

The Upperhouse

MORNING TEA

The Breakfast Pot Bar

Individual chia pots layered with coconut yoghurt, toasted granola and seasonal fruit.

Morning Slider Station

Mini ham & egg brioche sliders and pumpkin & feta sliders served hot.

The Doughnut & Muffin Bar

A selection of muffins and artisan doughnuts in a variety of flavours.

The Baker's Market (Sweet)

A selection of Danishes and mini tarts in a variety of flavours.

The Baker's Market (Savoury)

Gourmet pies and sausage rolls served hot.

Dietaries to be catered separately



The Upperhouse

LUNCH

The Sandwich & Salad Bar

A selection of three artisan sandwiches, served with a build-your-own salad bar.

The Tokyo Bento Bar

A Japanese-inspired spread featuring house-made sushi, teriyaki chicken, udon soup and vegetable tempura.

The Smokehouse Table

Slow-smoked meats, BBQ beans, slaw, pickled cucumber and golden cornbread.

The Spice Trail

A selection of three traditional Indian curries served with rice, breads with the accompaniments of chutneys and pickles.

The Pasta Pranzo Bar

A selection of three pastas served with garlic ciabatta, parmesan, and a garden salad.

Dietaries to be catered separately



The Upperhouse

AFTERNOON TEA

The Doughnut & Muffin Bar

A selection of muffins and artisan doughnuts in a variety of flavours.

Rainbow Salad Bar

A build-your-own salad bar stocked with grains, proteins and house dressings.

The Baker's Market (Sweet)

A selection of Danishes and mini tarts in a variety of flavours.

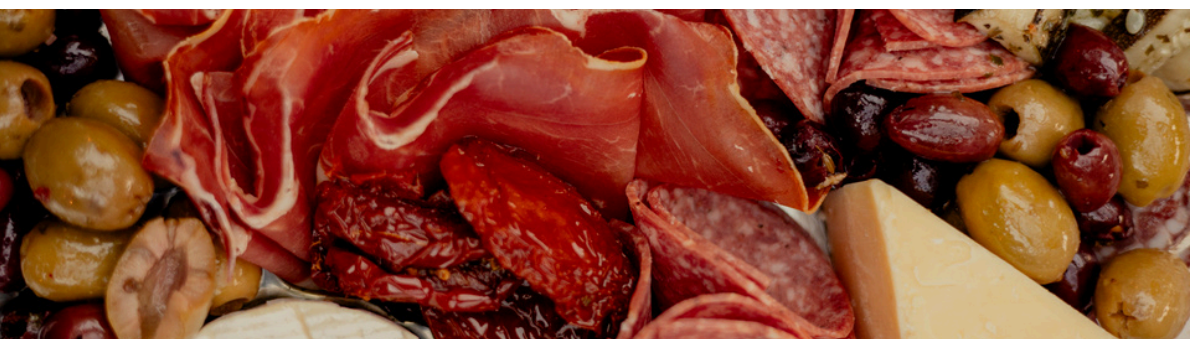
The Baker's Market (Savoury)

Gourmet pies and sausage rolls served hot.

The Mediterranean Mezze

A Mediterranean antipasto bar

Dietaries to be catered separately




RHQ
Post-Event at
THE UPPERHOUSE



The Upperhouse

CANAPÉS

5-Canapé Package **$37 pp**

Choose 4 hot/cold & 1 substantial canapés

7-Canapé Package **$47 pp**

Choose 5 hot/cold, 1 substantial & 1 dessert canapés

Cold Canapés | $6.50 per additional item

Whipped ricotta and pistachio tartlette (GF V)
House cured salmon and chive blini, crème fraiche (A)
Prosciutto, melon and balsamic (GF)
Tomato and basil bruschetta tartlette (GF V)
Vietnamese prawn salad, sesame cracker (GF)
Lemon, herb and goats cheese blini (V)
Housemade sushi (GF)

Hot Canapés | $6.50 per additional item

Gourmet angus beef pie
Shiitake mushroom dumpling, szechuan dressing (DF VE)
Malaysian satay chicken skewer (GF)
Pumpkin and parmesan arancini, lemon mayo (V)
Onion bhaji, coriander yoghurt (GF V)
Hoi sin glazed pork belly skewer (GF)
Spiced cauliflower fritters, sumac salt (GF DF VE)

Substantial Canapés | $12 per additional item

Fish and chips, tartare sauce (I)
Coconut poached chicken, vietnamese rice noodle salad (GF)
Seasonal roast vegetables, crunchy nut salad (GF VE)
Korean fried chicken, asian slaw
Sticky pork bao bun, pickled cucumber, coriander
Spiced roast carrot, haloumi and cous cous salad (V)
Homestyle chicken curry, basmati rice, coriander yoghurt (GF)
Falafel, fresh herbs, wheat pilaf, mint yoghurt (VE)

Dessert Canapés | $6 per additional item

Assorted mini tarts
Apple pie bites, cinnamon sugar
Assorted macarons (GF)
Mini churros, chocolate ganache

SEAFOOD ORIGINS

A - Australia
I - Imported
M - Mixed

DIETARIES

DF - Dairy Free
GF - Gluten Free
V - Vegetarian
VE - Vegan



The Upperhouse

CHURRASCO BBQ

Churrasco BBQ **$68 pp**

Served buffet style

Inclusions

A selection of meats slowly cooked over natural wood charcoal on rotating skewers.

Grain fed beef rump marinated with mustard and honey (GF, DF)
Peri peri chicken wing (GF, DF)
Smoked chorizo sausage (GF, DF)
Lemon pepper marinated pork loin (GF, DF)

Authentic Brazilian rice salad (GF, DF, VE)
House garden salad with mustard dressing (GF, DF, VE)
Baked potatoes (GF, DF, VE)
Cinnamon brown sugar grilled pineapple (GF, DF, VE)

Includes bread roll served with butter
Buffet served with accompaniments

Minimum number of 20

SEAFOOD ORIGINS

A - Australia
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M - Mixed

DIETARIES

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Beverages at
THE UPPERHOUSE



The Upperhouse

BEVERAGES

Original Beverage Package — **1hr $28 pp**, **2hrs $40 pp**, **3hrs $50 pp**

Soft drink & juice
Markview Shiraz - Regional Blend NSW
Markview Prosecco - Regional Blend NSW
Markview Brut Cuvee - Regional Blend NSW
Markview Sauvignon Blanc - Regional Blend NSW
Tap Beer (Great Northern, Carlton Draught, VB, Carlton Dry, Resch's Draught, Carlton Dry Mid 3.5%)
Tooheys Old, Cascade Light
Soft drink & juice

Premium Beverage Package — **1hr $36 pp**, **2hrs $48 pp**, **3hrs $56 pp**

Original Package
Oscars Folly Pinot Noir - Yarra Valley VIC
Pikorua Sauvignon Blanc - Marlborough, NZ
Tap Beer (Balter XPA)
Tap (Brookvale Union Ginger Beer)
Corona, Asahi, Pure Blonde (Beer and Cider)

On-Consumption Bar Tab

Advise on the beverage inclusions and set a dollar limit. Payment would be made at the end of the event. Minimum spend may apply.


RHQ
Questions for
THE UPPERHOUSE



The Upperhouse

FAQ'S

1. What AV equipment and Wi-Fi are included?

Complimentary Wi-Fi and presentation equipment are included, with AV varying by room. Manhattan includes a large display screen, microphones and a lectern, Menzies has two display screens and Beadman has a portable display screen.

2. Can you provide breakout spaces?

Yes. For conferences that need separate breakout sessions, Manhattan can be used as the main plenary room, with Menzies and Beadman set up as two separate breakout rooms. This gives you the flexibility to bring everyone together for presentations and key sessions, then divide into smaller groups for workshops, discussions or team sessions before coming back together in Manhattan.

Our Events team can help plan the room layouts around your agenda and delegate numbers.

3. Can you cater for dietary requirements?

Yes. We can cater for dietary requirements with advance notice. Let our Events team know about any requirements when planning your event so they can work through the options with you.

4. Is parking available?

Yes. Free public parking is available nearby in the Morisset Street and Rutledge Street car parks. Time limits apply in the Morisset Street car park.

5. How far is The Upperhouse from Canberra?

The Upperhouse is upstairs at the Royal Hotel Queanbeyan, around 20 minutes from Canberra.

6. Do you have accommodation?

No, we don't have guest accommodation at the Royal Hotel Queanbeyan, however there are accommodation options within walking distance of The Upperhouse. Talk to our Events team if you need local accommodation information for your delegates or guests.

7. Can you look after smaller numbers than 10?

Yes, contact our Events team to talk through small meetings and the options avialbale.

