
RHQ
Celebrations of Life at
THE UPPERHOUSE

Gather together at

THE UPPERHOUSE

A place to share memories and celebrate a life

Thank you for considering The Upperhouse at the Royal Hotel Queanbeyan for a Celebration of Life for your loved one.

We understand that this can be a difficult time, and that bringing family and friends together provides an opportunity to share memories, stories and time with one another.

The Upperhouse offers a choice of private venues for both smaller gatherings and larger groups, along with a range of simple catering options that can be tailored to suit your needs.

Our events team will work with you to organise the details and make the process as straightforward as possible, so you can focus on being with family and friends.

We welcome you to visit The Upperhouse, view our spaces and talk with us about what you need for the day.

Sincerely,

Bianca Paquay
Events Manager
functions@royalhotelqbn.com.au
(02) 6297 1444 | ext. 2

	Cocktail	Seated	Theatre
Beadman Room	40	24	
Menzies Room	60	40	50
Manhattan Room	200	120	120
The Upperhouse (all venues exclusive)	300		

Gather together at

THE UPPERHOUSE

Beadman Room
up to 40 people

Beadman suits small, intimate wakes, coming together around the table or over drinks.



Menzies Room
up to 60 people

Menzies suits smaller gatherings with a more intimate space for memorial services, speeches or simply time spent together.



Manhattan Room
up to 200 people

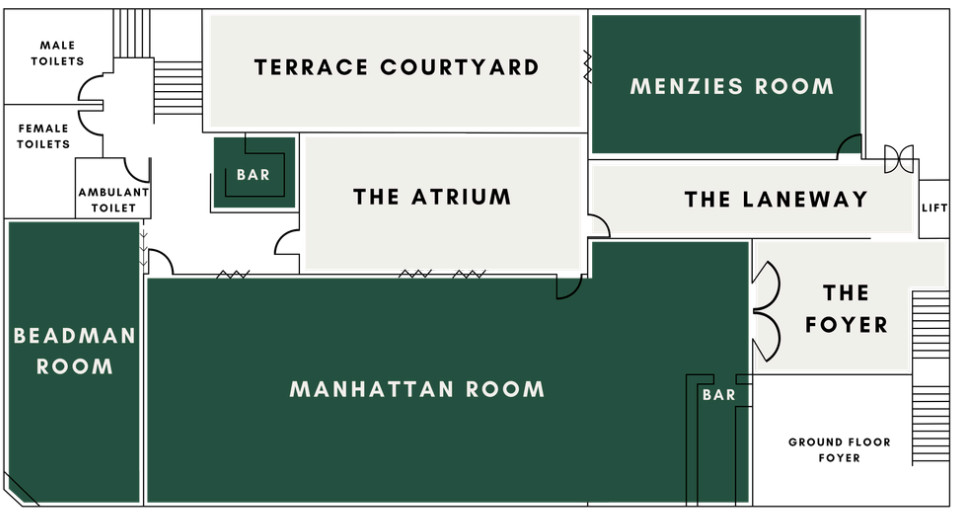
Manhattan suits larger gatherings, with room for a seated memorial service or speeches, or a cocktail-style gathering to spend time with family and friends.



Exclusive Upperhouse
up to 300 people

Opening up all three venue spaces The Upperhouse can accommodate up to 300 guests for those larger gatherings.





Minimum spend and room hire charges apply.
Surcharges on Sundays & Public Holidays.



Beverages and Catering at
THE UPPERHOUSE



The Upperhouse

BEVERAGES

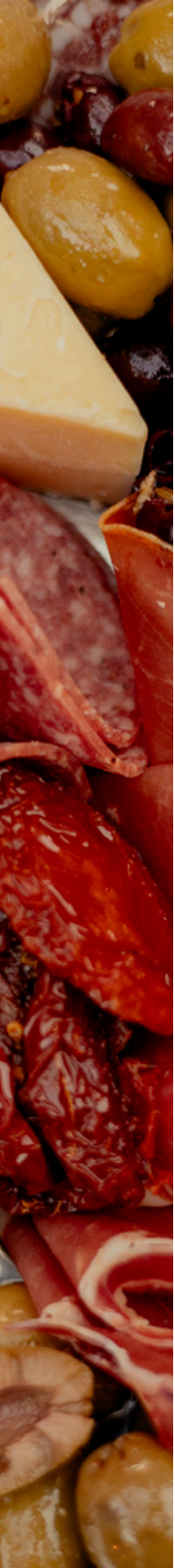
On-Consumption Bar Tab

You are welcome to set up an on-consumption bar tab.
Please advise on the beverage inclusions and set a dollar limit. Once this limit has been reached, we will advise the organiser for further advice.
Payment would be made at the end of the event.

To activate an on-consumption bar tab, we require a completed credit card authorisation form.

Tea & Coffee Station — $80

Brewed coffee and a selection of teas
Suitable for up to 60 people



The Upperhouse

PLATTERS & BOARDS

Platters to share, served with small plates and napkins

Cold

Traditional Sandwich Platter **$300**

Large platter of mixed sandwiches on a variety of sandwich bread

suitable for 25 people

Antipasto Board **$110**

Selection of artisanal cured meats, olives, pickled vegetables, condiments and house baked bread

suitable for 10 people

Cheese Board **$130**

Selection of 3 cheese, accompaniments, crackers and bread

suitable for 10 people

Fruit Board **$120**

Selection of seasonal fruits

suitable for 10 people

Cakes & Slices Platter **$110**

A variety of cakes and slices

suitable for 10 people



The Upperhouse

PLATTERS & BOARDS

Platters to share, served with small plates and napkins

Hot

Oriental Platter **$110**

Duck spring roll, hoi sin, Vegetable samosa, Shiitake mushroom dumpling, Mini dim sim

suitable for 10 people

$165

Occasions Platter

Salt and pepper calamari with lemon aioli, Falafel with mint yoghurt, Prawn and ginger dumpling, Black bean empanada

suitable for 10 people

$195

Sliders Platter

Korean fried chicken with Asian slaw, Beef cheeseburger with BBQ sauce, Falafel with roquette and mint yoghurt

suitable for 10 people

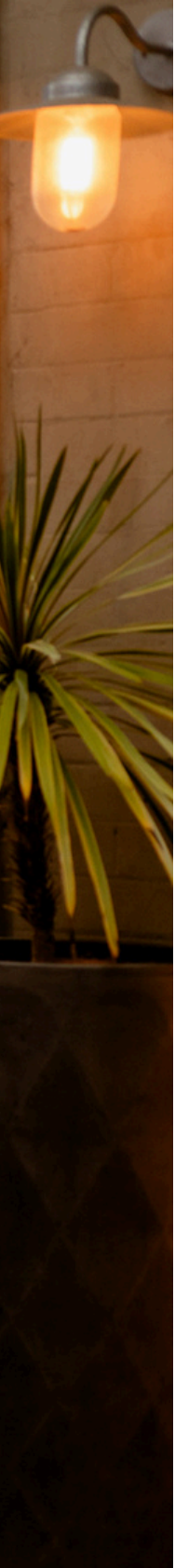
Let us look after the food selection

If choosing the food feels like one decision too many, you don't have to work it all out yourself.

Tell us roughly how many people you're expecting, what you'd like to offer and the budget you're working with.

Our Events team can help put together an option for you.


RHQ
Questions for
THE UPPERHOUSE



The Upperhouse

FAQ'S

1. Can you cater for dietary requirements?
Yes. Our platter options can accommodate the main dietary requirements when ordered in advance. We understand you may not know the requirements of everyone attending, so let our Events team know what you do know and they'll help you work through the available options.

2. Can we arrange drinks for guests?
Yes. You can arrange an on-consumption bar tab with your chosen beverage inclusions and a spending limit set in advance.

3. Can we show photographs, play music or have speeches?
Yes. Photographs, music, speeches and other personal elements can form part of the gathering. Talk to our Events team about what you would like to include so we can help you plan the room and arrangements.

4. How quickly can we arrange a wake or celebration of life?
We understand these gatherings often need to be arranged on short notice. Contact our Events team with the date and approximate number of guests and we'll let you know what spaces and catering options are available.

5. Is The Upperhouse accessible?
Yes. A lift near the lounge provides access from the ground floor to The Upperhouse. For guests requiring step-free access, the Monaro Street entrance to the Royal Hotel Queanbeyan has ramp access. The Upperhouse also has an accessible toilet.

6. Is parking available?
Yes. Free public parking is available nearby in the Morisset Street and Rutledge Street car parks. Time limits apply in the Morisset Street car park.

7. Can we hold a memorial service at The Upperhouse?
Yes. The Manhattan Room and Menzies Room can be set up with theatre-style seating for a memorial service, with space for photographs, flowers, an urn and other personal items. Due to access limitations to The Upperhouse, we're unable to accommodate a casket. Urns are welcome.

8. How long should we allow for a wake or celebration of life?
We recommend allowing three to four hours from your preferred start time. We understand gatherings can sometimes run longer than expected, so talk to our Events team about availability and flexibility when making your arrangements.

9. Can we bring our pet?
We understand pets can be an important part of the family. However, pets are not permitted in The Upperhouse due to the health and food safety requirements we need to follow. Registered assistance animals are welcome.


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